How do I Access Board Meeting Agendas?

Tutorial for Accessing Board Docs

-What is Board Docs?

Board Docs is online software that archives, stores, and organizes all school board meeting agendas, minutes, and policies.

-How do I access the School Board Meeting Agendas?

1. Navigate to the district website www.foxbay.org and click on the top header labeled "School

Board"				
DISTRICT BAYSIDE MIDDLE	STORMONTH ELEMENTARY	SCHOOL BOARD	ACADEMICS	۹

2. Click on **"Meeting Agendas and Policies"** either in the floating navigation bar below or on the left side of the main School Board page.

FOX POINT BAYSIDE	DISTRICT	BAYSIDE MIDDLE	STORMONTH ELEMENTARY	SCHOOL BOARD	ACADEMICS	Q		
State Brand		A REAL PROPERTY.						
School Board	General In	formation			Upcoming			
Board Contacts	The Fox Point-Baysi	de School Board is a	five-member, ele	ected board	School Boa Meetings a	ard &		
	of education that derives its authority to govern the local schools				#			
Meeting Agendas and Policies	directly from the Wis	consin Constitution	and state statut	es. Board				
Priorities	members serve for a	mbers serve for a term of three years and/or until their successors August 19 - Mond				day		
Public Notices	are elected and qual	ified.			Regular School Board Meeting			

3. Once you click this link, it will redirect you to the Board Docs software which will have the most recent School Board Meeting featured under **"Meetings"** heading on the right of the page.



4. Click on the date of the specific meeting you would like to view. This will bring you to the overview of this meeting. To view the agenda click the button **"View the Agenda."**



5. This will open the agenda details of the specific meeting. By navigating on the left side, you will see the order of agenda items. If you click on a specific item it will show the detailed description and any additional linked information on the right of the page.

For example, in the image below the first item on the agenda navigation on the left is selected, <u>A. Call the Meeting to Order.</u> The right side then gives the detailed information for this item, including the attached file "7_15_Annual Meeting Booklet FPBS final"



6. This is the format used for all School Board meetings. You can also view School Board Policies by navigating on the top of the screen to **"Policies."**

7300 North Lombardy Road Fox Point, WI 53217 (414) 247-4167 Fox Point-Bayside School District		*	م 8-	School Board 🏦 🔫
FOX POINT BAY SIDE BIN	FEATURED	MEETINGS	AGENDA	POLICIES