



## Fox Point Bayside PTO Meeting Executive Board Meeting Minutes

May 9, 2019

**Present:** Katie Glaisner, Christine Duback, Bridget Carlson, Melanie Berg, Jesse Hilstrom, Jolena Presti, Megan Girton, Amanda Singh, Karen Grimm-Nilsen, Jodi Hackl, Adria Willenson

**Not Present:** Tina Kreitlow

Meeting called to order at 9:03.

Stormonth Report - Principal, Karen Grimm-Nilsen

- Teacher appreciation week was very well received - thank you!
- Staff changes - Jubilier (Art), Van Horne (4th grade), Sentz (3rd grade), and Goldman (OT) are retiring. Have hired new art teacher, a 3rd grade and a 4th grade teacher. Hogue (1st grade) moving to Cedarburg district. Mullen moving back to 1st grade which leaves a Reading Interventionist/Talent Development opening.
- Lots of events coming up: Special Interest Day 5/10, mini-concerts next week, Cupcake Run 6/1, volunteer breakfast & year-end assembly 6/10, and End-of-the-Year Party 6/13.
- Mrs. Murn working on the upcoming talent show.
- Forward Exam testing is finished. Tested in small groups this year to reduce anxiety of having to finish when fastest test takers finish. Was well-received by the students. Snack delivery by Karen also well-received!
- Fund Allocation Committee met - using funds for outdoor sensory pathway. James Tomasello (artist who created the foyer mural this year) will be creating it over the summer outside on the playground blacktop. PE teachers will teach kids how to use it in the fall.

President – Katie Glaisner

- Nominated the following new PTO board members for 2019 - 2021. Christine seconded.
  - Bridget Carlson - President
  - Megan Smith - President-Elect
  - Xiaoting Hao - Treasurer
  - Rachel Weinberg - VP Ways & Means
  - Adria Willenson - VP Cultural Arts & Sciences
  - Amanda Singh - VP Programs

Bayside Report - Principal, Jodi Hackl

- Thanks for teacher appreciation week and supporting our upcoming field trips.

- Naturalist from Schlitz Audubon coming in to advise on improvements and beautification for the prairie and retention pond. Green & Healthy Schools group will be involved.
- 5th/6th grade playground will be able to be used next year, including swings, new basketball court, soccer field, gaga, and funnel ball. Play structure had to be removed for safety last year.
- Musical, band, orchestra, and choir concerts coming up.
- All-school assembly with music performances on Fri; Spring Sing at Nicolet next week.
- One staff opening - Stacy Houck (Library) is leaving. This is a 5 hrs/day position. Ms. Wilson (5th grade science) is retiring, replaced by Emily Franke from the Cedarburg district. Have replaced a Special Ed teacher who is going back to her 8th grade English role. Jess Noche is going back to her Reading Interventionist role.

#### VP School Services – Jesse Hilstrom

- Safety Week happening May 13-17th. Thanks to Suzette for all the help!
  - Mon, May 13 - K5/1st grade crossing the street and road safety
  - Tues, May 14 - 2nd grade railroad safety
  - Wed, May 15 - 4th grade bike rodeo
  - Thu, May 16 - 3rd grade 911 calling
  - Fri, May 17 - K4 tour of the police station
- Email sent to 1st and 4th grade parents asking for volunteers for the safety events. Other grades don't need volunteers. Jesse will also be on site during the bike rodeo.
- In the past, lunch has been provided to police officers and Paul from Wheel & Sprocket during the bike rodeo, but this year since it's being held from 9:00 - 11:15, we will provide coffee and treats instead. Will also tip Paul \$100 for his help doing bike checks, etc.
- End-of-the-Year Party budget will include enough money for two inflatables since we usually use some of Karen's Principal account for one.
  - Mr. Scanlan has gotten involved and is helping with games.
  - This is the last year that Carrie O'Connor and Janet Merk will chair this event, but are taking detailed notes to pass along to a new chair
  - Volunteer ask will go out after Special Interest Day.
  - If we use high school or college volunteers, would they need a background check? Yes - but can usually get that within 24 hours during the week.
- Yearbook still needs chairs for Bayside and Stormonth.
  - Idea to split the yearbook chair position into two roles to lessen the workload:
    - (1) photos - organizing photos, designing book, talking with printers, and
    - (2) administration - paperwork, money and distribution
  - We do have a Stormonth staff member, Brenda Paulson, who will be responsible for taking photos during the school day. This is new for the Stormonth yearbook.
  - Need evening event photo volunteer (Tina Kreitlow has volunteered?), as well as a parent volunteer photo organizer. Network Photography can do the layout if we need them to.

- Hope to have a transition meeting with Dawn and Katy late summer.

#### Treasurer Report – Bridget Carlson

- Met with the budget committee (Tina, Katie, Christine, and incoming Treasurer, Xiaoting) to determine 2019-2010 budget. A copy was sent to the PTO board yesterday for review.
  - Adjusted spring book fair to be larger than fall book fair, as is usually the case.
  - Added support for a staff assistant in each school for yearbook photos. BMS has paid \$400 for this out of other funds in the past and this is a new role at Stormonth.
  - Removed talent show - BMS staff run this now.
  - Added \$500 Custodial Appreciation to Teacher Appreciation budget to cover gift card “tips” for custodians after PTO events.
  - Added funding for a new special interest / cultural day for ea school (\$1,000 ea).
  - Added \$345 to safety events funding due to an increase in events, such as Ped’n’Pedal.
  - Request to change the name of “Special Programs” category to more clearly identify the Youth Frontiers programs and guest speakers at BMS that it supports.
  - Motion to approve budget - Katie motioned and Megan seconded.
- Cupcake Run sponsorship money continues to come in. Registration is open online - goal is around 200 sign-ups.
- Caught up on BAN expenses.
- Trying to close accounts on 6/30 with school’s gift checks cashed and expenses in, as much as possible.

#### Past President – Christine Duback

- Add new BMS Special Interest / Cultural Day Chair to event chair list.
- Can we advertise for Yearbook Chair when talking about yearbook coming out this year?
- Club Choice Chair needed, preferably by end of year since this happens in Fall.
  - Bridget will talk to Megan about creating a bullet list of what’s involved and get the word out.
- Fund Allocation Committee wrapping up - Jodi is ordering \$5k of classroom furniture - alternative seating and modular tables for 7th and 8th grades. Will have to order coordinating chairs with next year’s funding.

#### VP Administrative Services – Jolena Presti

- Membership and directory payment will be electronic next year, as one fee. Using language about purchasing directory as the main purpose of the fee, but also including joining PTO as a benefit.

- Can we add pop-up in Infinite Campus to explain what PTO membership means?
- District will enter checks in Infinite Campus - no longer have to manually enter.  
This should reduce manual errors and allow for one exported membership list.
- CHW will donate 200 hand sanitizers for Cupcake Run bags.
- Decided against doing one comprehensive ask for volunteers for remaining events - still need Cupcake Run and EOY party volunteers. Requests going out soon.

#### VP Ways and Means – Tina Kreitlow (read by Katie)

- Cupcake Run sponsorship update: Elite, AppeThai, Chiswik, Corner Bakery, Stephanie Murphy, and Nothing Bundt Cakes.
  - Need to request some gluten-free bundt cakes.
  - 74 registrations are in right now. Last day to get discounted rates and guaranteed t-shirts is 5/13. Volunteer ask is coming soon. Next CCR meeting is Wednesday at 2:30pm.

#### VP Cultural Arts and Sciences – Amanda Singh

- Special Interest Day - have 21 parent volunteers out of 20-25 needed, so should be fine.
- Amanda making thank-you bags for volunteers. Katie has stickers.

#### VP Programs – Megan Girton

- Teacher Appreciation Week - super thanks to Monica Arnstein for the heavy lifting.
- BAN 4th/5th grade coming up 5/17. Jodi requested consideration for alternative drinks to avoid the sticky mess. Cell phone pockets are working well.

#### Secretary – Melanie Berg

- N/A

#### Open Comments

- Megan asked pros and cons for shared vs own Superintendent. Jodi says shared services are helpful and they are excited about having someone all to ourselves. Teachers and Principals collaborate with all partner schools for speakers and curriculum.
- Jeff D meeting with teams and building his base and understanding and keeping vision going.

Good and Welfare/Adjournment. Meeting ended at 10:47. Katie motioned, Amanda seconded.

Minutes approved via email 5/13/19. Jesse motioned, Katie seconded.