

# Fox Point Bayside PTO Meeting Executive Board Meeting Minutes

September 2, 2020

**Present:** Bridget Carlson, Jayme Cayne, Megan Smith, Jeff Dellutri, Katie Glaisner, Jodi Hackl, Xiaoting Hao, Amanda Singh, Adria Willenson, Elizabeth Koerner, Anh Clausen, Heather Klug, Jenn Lindsay, Jennifer Waltenberger, Jolena Presti, Julie Werner, Katie Carnehl, Rachel Weinberg, Rebecca Walberg, Jesse Hilstrom, Maggie Cain, Charity James, Laura Witkov

## Not Present

Meeting called to order at 9:08

### District Report (*Superintendent Dr. Jeff Dellutri*)

- Welcome back everyone! It feels great to start school with kids in the building.
- COVID safety measures are a top priority as we begin the school year. Shared a story that a school in Ozaukee School had a COVID-positive student attend classes. When the child felt ill and reported to the office, the office personnel were surprised to find the child in school; the teachers had not known the child had tested positive. Balancing privacy with safety is necessary.
- We need to remain flexible and pivot at a moment's notice to preserve safety.

### Bayside Report (*Principal Jodi Hackl*)

- Students and teachers were in great spirits as school began yesterday. Mask use and lunch accommodations went well, as everyone knows this is how we stay open as long as we can. Could not have asked for a better first day. Today is the first day for the other cohort.
- Challenges include scheduling glitches as all students were organized and reorganized into cohorts. Technology challenges also happened, teachers worked through them. Front office has been fielding a lot of questions from parents. The children are showing adaptability.
- Thanked the PTO for the masks, also information-sharing that the PTO is doing, and the pen.
- Parent Information Night presentations will start on September 9: It is not synchronous. Every teacher will have a flip grid for what they would have said, parents can watch any or all of them, as well as their children, when it's convenient for them.

### Stormonth Report (*Principal Laura Witkov*)

- Thank you to PTO for masks, Monday's lunch from Corner Bakery, and other PTO efforts.
- Go Bags - Stormonth has ordered blue drawstring bags for all students to carry math manipulatives, Chrome books, books etc. home and back to school, with luggage tags that were sponsored by the PTO.
- Recess Duty - On behalf of the PTO, Jesse is helping with setting up parent involvement for Recess Duty. Kids are kept in 7 zones and it's challenging for 2 or 3 staff members

- to manage all of them.
- Dismissal Routine is changing today: Parents standing outside to pick children up is a safety concern, as staff can't be sure who is picking up the children when everyone is masked. Now kids will line up in the gym; staff will use walkie talkies to call each child out for their pickup. Neon signs will be placed in windshields which will also help.
- Virtual student update: Teachers are getting to know their students through on-on-one meetings. Biweekly materials pickup starts this Friday for math manipulatives, music materials, books, etc. from 2-4 PM in Circle Drive. Materials will be returned every other Friday.
- Parent Information Night (virtual): Thursday evening, September 17

#### **President Elect (*Jayme Cain*)**

- Cupcake Run Recap: There were 235 total registrants, more than expected. Raised total of \$840 in the 50/50 raffle, Glaisners won half of that and gave the money back to the PTO. Total money raised was \$ 7236!
- PTO Newsletter - Board members have been sent the deadlines for each quarter, Jayme will also send dates the principals and Dr. Dellutri. September 22 is the deadline for submission for items for the fall newsletter.
- Social Hours - Thursday, September 24 is a tentative date for a virtual happy hour. Jayme would like suggestions for activities.
- Erica Waldau coordinated Walk to School day last year, Jayme will meet with her to strategize for the event this year. National Walk to School day is October 7, but we might not use that date.

#### **VP Administrative Services (*Jolena Presti*)**

- Directory and Membership - Anh Clausen is the Chair and spoke about this.
  - She doesn't have a count yet of people who've joined the PTO, but will soon.
  - The kids are being asked to submit artwork for the cover of the Directory. Multiple submissions are welcomed!
  - Directory Ad sales are used to cover the cost of printing the book. It's a difficult time to ask small businesses to buy ad space. Anyone who has a personal relationship with a local business person, please reach out to them about buying ad space.
- Volunteers: New this year - volunteers will self-register with an online form located at [bit.ly/pto-vol2020](https://bit.ly/pto-vol2020), not for a specific event but just to sign up to volunteer in general. All committee meetings will be virtual.
- Planning survey - to get an idea about what people are interested in participating in to raise school spirit and encourage community involvement virtually. Survey will be shared with the board, and sent out just after Labor Day.

#### **VP Ways and Means (*Rachel Weinberg*)**

- Spirit Wear Sale ends Thursday, Rachel will have numbers soon after. The PTO supports the idea of having a holiday sale as well.
- Club Choice starts September 24, ends October 12, delivery November 11. The company is making the experience much more virtual. Ordering can happen online, can be shipped directly to the home, Promo Pal site is a link to send to parents. Packets will be sent to the schools; Rachel will organize them and get them to teachers and advisors.
- Passive Fundraisers (including Mabel's Labels, Amazon Smile, box tops) - Sarah Langerman is in charge of them and money is already coming in.
- Fall Book Fair will be November 9-13 in Longacre Pavilion. There will be appointments in shift to reduce crowding. The first planning meeting will be in the next few weeks.
- Monster Bash: Bash in a Bag - put together a bag we can purchase with fun Halloween-themed items. Volunteers still needed - Helena Laven and Becca Walberg are the chairs.

- Be a Ninja Fundraiser with JK Lee: Selling t-shirts for \$29 that say “Be a Ninja, Wear a Mask.” You can order it through the website, and also get coupons to local restaurants to Culver’s, Rosati’s, and probably more. We’ll have a QR Code for our families, drop-shipping or school pickup. Likely an October timeframe.

### **VP School Services (*Jesse Hillstrom*)**

- School Pictures coming up - still in planning mode. This will look very different from prior years.
- Recess Duty: Google doc will be created and sent to Bayside and Stormonth to organize. The PTO is not taking on the organization of recess duty; we are only helping set up the recess duty signup, then handing off the process to the schools to manage.
- Stormonth Walk - very needed to create safe walking awareness at Stormonth. This is still being planned.
- Ped and Pedal - Heather Klug spoke.
- Usually Ped and Pedal happens in early October and the weather can be inclement. Heather hopes to push into September.
- Probably do it in 2 days for cohorts.
- Volunteer situation is being worked out.
- Donations - typically businesses donate, but it’s a tough time. Wheel and Sprocket is a potential donor. Last year we gave away 2 Yeti water bottles with bullseye logos. This year, we might have a google Safety Quiz - do it online and choose one student per class to get a Yeti Water Bottle with a Bayside logo.
- We need to focus again on the Brown Deer intersection which is very dangerous.
- Dr Dellutri feels that we need to determine feasibility of this event, communicating with the village police, about logistics. Heather pointed out that moving it to spring is a possibility, but we have asked as many families as possible to bike and walk to avoid overloading the busses. Jodi pointed out that the bike racks are full - kids are biking to school. Dr. Dellutri gave a preliminary approval.
- Stormonth - Walk/Bike to School Event is open to the whole school. In the past, everyone met at Northshore Church and walked together after discussing walking and pedestrian safety. Parents walk with their children so volunteer needs are minimal (only PTO members, usually), but at Bayside we need a few more people, depending on how it’s staged.

### **VP Programs (*Amanda Singh*)**

- Staff Luncheon - went very well due to smart planning. Teachers are accustomed to a buffet, some people didn’t get their meal order in. Luckily everyone got fed this time, but going forward we should have a checklist.
- Conference dinners:
  - Dr. Dellutri hasn’t determined if Parent-Teacher conferences will be in person or virtual, but either way we want to feed the teachers. If it’s remote, we will create snack packs for the teachers for them at home. If it’s at school, we need to know the number of teachers to determine how many meals to order.
  - The Conference meal budget is usually used in spring and we get donations for the fall meals, but we may use the budget now and ask for donations in the spring. Bridget pointed out that with the 2020 Cupcake Run shifting to fall, we will be able to fund both, so don't worry too much about the spring meal. So we will use PTO budget for the fall conferences.
- Kids Night Out at Stormonth and BAN - trying to determine how to move forward. School-wide night of online activities. Zumba class taught by Bobby McCain, online dance classes, online games like Sorry or Apples to Apples, trivia, or bingo. Amanda is looking for ideas on activities and logistics for getting the kids signed up, how do they opt in for their specific activity, pre-registering, etc.

- Teacher Appreciation: we want to get something going for fall, not wait for the springtime Teacher Appreciation Week. Amanda asked for any suggestions to be sent to her via email.

#### **VP Cultural Arts and Sciences (*Adria Willenson*)**

- Multiculturalism and Diversity in both schools - Adria is giving the schools a chance to settle into their school year, but is committed to programming this year at both schools.
- Artist in Residence for both schools - We need to take cohorts into consideration.
- Culinary Arts program:
  - Tables Across Borders focuses on Immigrants who share their culinary traditions with the community.
  - Damascus Gate - Syrian restaurant on the South side - maybe bring them in or do something virtually.
- Diversity Day at Bayside - Last year's event was very successful. Adria is working on adapting the event for this school year.
- Special Interest Day at Stormonth was cancelled last year, but Adria is again going to try to rework it for this year.

#### **Past President (*Bridget Carlson*)**

- Fund Allocation Committee: At the end of each year, the PTO donates the leftover money to each school, classifying it as a gift. The Past President works with the schools to distribute those funds.
- Scholastic Dollars: Sometimes the school chooses to receive their Scholastic Book Fair rewards as Scholastic Dollars instead of cash, which is a credit to be used on the Scholastic Website. Our current balance in Scholastic Dollars is just over \$500, use to be determined. Bridget is working with the schools to decide how to use those funds, and is also working with the book fair committee to determine if we take cash instead this year.
- Teacher and Staff Mask Project - went very well, successfully gave teachers and staff masks on Monday. We did not place an order for masks for the general public because Burghart's has a minimum order and we weren't sure there was enough interest. There are about 50 masks available for sale to parents right now. If those sell and there's interest from parents, we'll get more.
- Free Little Library has been purchased for Stormonth as well, at the request of Mrs. Mullen's first grade class. Used money from the Fund Allocation Committee for that purchase. Needs to be installed, could be painted, plant flowers around it, and make it beautiful.
- Fund Allocation Committee will be giving teachers a survey to gauge their needs to facilitate the allocation of funds. This will probably be pretty different this year from years past, so it's important to have their input.

#### **Treasurer Report (*Xiaoting Hao*)**

- Xiaoting shared the financial data for planned versus actual funds and expenses via the Budget versus Actuals and the P&L.
- Some passive income is already coming in from Amazon Smile. The Corner Bakery has deposited the check for the teacher meals. Burghart's hasn't yet deposited the check for the masks.

#### **PTO President (*Megan Smith*)**

- Mrs. Mullen floated a virtual field trip idea: Throughout the year, the Wisconsin State Reading Association is doing author presentations.
- Laura pointed out that the Wisconsin State Reading Association is a great organization, very well-known nationally.

- Jodi wants to evaluate virtual field trip ideas very carefully to be sure they are value-added. Bridget assured her it was the schools' decision.

#### Open Comments

- Amanda: virtual field trip: First Stage announced their virtual season. One show, the Quest for Solomon's Treasure, consists of seven 15-20 minutes episodes. A Bayside student is the lead so that's a great possibility.

Adjournment: Meeting ended at 10:30 . Megan motioned to adjourn, Jesse seconded.