I_____acknowledge I have reviewed the following

district policies:

#8120 - Volunteers
#8660 - Transportation by Private Vehicle

I agree to abide by the conditions outlined in the above listed policies.

Print Name:_____ Signature: _____

The Fox Point-Bayside School District

Background Check Authorization Form

I authorize the Fox Point-Bayside School District to perform a criminal history investigation. I am releasing the necessary personal information to you for this reason and it shall remain strictly confidential. I have the right to obtain a copy of the criminal history records, if any, and I have the right to challenge the accuracy and completeness of any information contained in the criminal history record, and to obtain a determination as to the validity of such challenge before final determination regarding employment/volunteer acceptance is made. I must submit this request in writing within 10 calendar days of notification of any problems or concerns regarding information received.

Print Full Name: _____

Please list any nicknames, alias names or other names you have used, including all previous married names (if applicable): _____

Birthdate_____/ _____/ _____

Social Security #_____ -_____ -_____

Sex: _____

Race/Ethnicity:

☐ American Indian/Alaskan Native ☐ Asian/Pacific Islander ☐ Hispanic/Latino

☐ Black/African American ☐ White

Have you lived in other states? If so, please list: _____

Please circle the school(s) where you have students attending and you will be volunteering at:

Stormonth Elementary School **Bayside Middle School**

Signature:_____ Date: _____

PLEASE RETURN IN PERSON TO THE STORMONTH, BAYSIDE, OR DISTRICT OFFICE

DO NOT EMAIL

ATTN: Cara Bell
Fox Point-Bayside School District Office
603 E. Ellsworth Lane
Bayside, WI 53217

Created 4/4/2024

8120 - VOLUNTEERS

The Board of Education recognizes that certain programs and activities can be enhanced through the use of volunteers who have particular knowledge or skills that will be helpful to members of the staff responsible for the conduct of those programs and activities.

The District Administrator shall be responsible for recruiting community volunteers, reviewing their capabilities, and making appropriate placements. S/He shall not be obligated to make use of volunteers whose abilities are not in accord with District needs.

Any individual who volunteers to work in the schools or on any school sponsored activity shall submit to a criminal history records check, prior to being allowed to participate in any activity or program.

Any volunteer who works with or has access to students shall submit to a criminal history records check, prior to being allowed to participate in any activity or program.

The District Administrator is to inform each volunteer that s/he:

A. shall agree to abide by all Board policies and District guidelines while on duty as a volunteer;
B. will be covered under the District's liability policy but the District cannot provide any type of health insurance to cover illness or accident incurred while serving as a volunteer, nor is the person eligible for workers compensation;
C. will be asked to sign a form releasing the District of any obligation should the volunteer become ill or receive an injury as a result of his/her volunteer services;
D. in accepting the role of a volunteer, agrees to verification that a satisfactory background check may be conducted through appropriate State agencies or other applicable means.

The District Administrator shall also ensure that each volunteer is properly informed of the District's appreciation for his/her time and efforts in assisting the operation of the schools.

Policy 9800.01 outlines veteran volunteers requirements for recognition from the District and the Department of Public Instruction.

8660 - Transportation by Private Vehicle

When the Board provides transportation for District-sponsored activities or District-sponsored trips, students are expected to use such transportation for the duration of the activity or trip.

Parents, including Board employees, may transport their own child for District-sponsored activities or trips when the District's procedures for notification are followed and authorization for private vehicle transportation is issued.

The Board authorizes the transportation by private vehicle of students of the District in a vehicle transporting nine (9) or fewer passengers, in addition to the operator, unless emergency permission to use a larger capacity vehicle is obtained in writing from the Wisconsin Department of Transportation.

Any transportation of students in a private vehicle must be approved in advance and in writing by the District Administrator in accordance with the District Administrator's administrative guidelines.

The parent of a participating student will be given, on request, the name of the driver and a description of the vehicle.

A person may be approved for the transportation of students in a private vehicle if the person is an employee of this Board, an approved volunteer, or the parent of a student enrolled in this District, the holder of a currently valid license to operate a motor vehicle in the State of Wisconsin, and is at least eighteen (18) years of age, An approved driver must also be physically capable of operating a vehicle including use of both hands and foot required to operate the vehicle, or has medical certification or has such requirement waived by the Board upon proof of a modified vehicle and Department of Transportation driving test completion, and has signed the form provided by the District.

Any person otherwise qualified to transport students shall agree not to carry a concealed weapon while transporting students, other than the person's own children, even if they are a holder of a concealed carry permit. This does not apply to law enforcement personnel.

A person shall be permitted to transport students only if that person is the holder of automobile liability and personal injury insurance in the amount required by applicable law. The District Administrator may withdraw the authorization of any private vehicle driver or vehicle whose insurance is not adequate.

Any private vehicle used for the transportation of students must be owned or leased by the approved driver, of the parent of the approved driver, or the spouse of the approved driver, and must conform to registration requirements of the State.

The responsibility of professional staff members for the discipline and control of students will extend to their transportation of students in a private vehicle. Drivers who are not professional staff members are requested to report student misconduct to the Principal.

Expenses incurred by drivers of private vehicles in the course of transporting students will be reimbursed by the Board at the approved mileage rate and upon presentation of evidence of costs for tolls and parking fees. Any such reimbursement must be authorized in advance.