



**Bayside Middle School**  
Jodi Hackl, Principal  
601 E. Ellsworth Lane  
Milwaukee, Wisconsin 53217  
Phone: 414-247-4200  
Fax: 414-247-8963  
[jhackle@foxbay.org](mailto:jhackle@foxbay.org)

Middle School Early Closing Form  
Important Information on School Cancellation

***School Closing After Start of School Day Due to Inclement Weather, Power Outage or Other Facility-Related Emergency***

When the school needs to be closed after the school day has begun, the district will issue an Infinite Campus Messenger email notification to all available parent email addresses on file in our student data management system and a Parent Alert call to all parent phone numbers on file in our data management system. The closing/dismissal announcement will be posted on our website @ <http://www.foxbay.k12.wi.us/>. Regional media outlets will also be contacted and may broadcast the announcement.

Upon dismissal, your child will be placed on his/her bus route unless specified otherwise below.

Because no bus service is available to Open Enrollment students, Open Enrollment students will need to be picked up as soon as possible.

***Your own child's emergency closing plan, as YOU outline below, will be on file with the school office and your child's Advisor. Please discuss this plan with your child prior to returning the form. Please return the completed form promptly.***

*Please print*

My child, \_\_\_\_\_, in Mr./Ms. \_\_\_\_\_'s Advisor, has been fully instructed on what to do in the event of an emergency school closing/dismissal as I have outlined below. I understand my child will be placed on his/her assigned bus route in the event of an early school closing unless otherwise specified below (check one option):

**My child should be put on the bus. After arriving home on the bus, my child will:**

***Go to our home. My child has entry capability and/or knows where our key is.***

***Go to a neighbor's home. Our neighbor is aware of this plan.***

Neighbor's Name: \_\_\_\_\_ Neighbor's phone: (\_\_\_\_) \_\_\_\_\_

Neighbor's Address: \_\_\_\_\_

**My child should remain at school until picked up. I understand the power may be out.**

**My child is Open Enrollment. I/designee will report to school ASAP in the event of an early school closing. I ask that the school call all available numbers to reach me.**

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date